

BROMSGROVE DISTRICT COUNCIL

Regulatory Services

Roundings are generally rounded to the nearest 10p.

Service Category	charge 1st April 2021 £	Charge from April 2022 £	Proposed Charges Increase 23/24	New Charge 1st April 2023 £	Charge Increase 24/25	Proposed Charge 24/5
TAXI LICENSING						
- Hackney Carriage - excluding vehicle testing	248.00	248.00	5%	260.40	7%	278.60
- Hackney Carriage vehicle tests	66.00	66.00	5%	69.30	7%	74.20
- Private Hire - excludes vehicle testing	230.00	230.00	5%	241.50	7%	258.40
- Private Hire vehicle tests	56.00	56.00	5%	58.80	7%	62.90
- Private Hire Operator 1 year	296.00	296.00	5%	310.80	7%	332.60
- Private Hire Operator 5 year	1,124.00	1,124.00	5%	1,180.20	7%	1,262.80
- HC/PH Drivers Licence - 1 year	97.00	99.00	5%	103.95	7%	111.20
- HC/PH Drivers Licence - 3 year	233.00	238.00	5%	249.90	7%	267.40
- Meter Test	26.00	26.00	5%	27.30	7%	29.20
- Hackney Carriage mid-term vehicle test	65.00	65.00	5%	68.25	7%	73.00
- Private Hire mid-term vehicle test	56.00	56.00	5%	58.80	7%	62.90
- Re-Test Fee - Within 48 hours	29.00	29.00	5%	30.45	7%	32.60
- Knowledge test	23.00	23.00	5%	24.15	7%	25.80
- Administration charge - new applications	37.00	37.00	5%	38.85	7%	41.60
- Replacement vehicle plate	23.00	23.00	5%	24.15	7%	25.80
- Replacement Driver's Licence	21.00	21.00	5%	22.05	7%	23.60
- Trailer Test	21.00	21.00	5%	22.05	7%	23.60
- Transfer of ownership of licensed vehicle	38.00	38.00	5%	39.90	7%	42.70
- Criminal Bureau Check	56.00	#NAME?	5%	#NAME?	7%	#NAME?
- DVLA Check - Electronic	7.00	7.00	5%	7.35	7%	7.90
- DVLA Check	12.00	12.00	5%	12.60	7%	13.50
GENERAL LICENSING						
Street Trading						
- Annual Street Trading Consent - Food - Initial - per annum	1,447.00	1,447.00	5%	1,519.35	7%	1,625.70
- Annual Street Trading Consent - Food - Renewal - per annum	1,327.00	1,327.00	5%	1,393.35	7%	1,490.90
- Annual Street Trading Consent - Non Food - Initial - per annum	1,207.00	1,207.00	5%	1,267.35	7%	1,356.10
- Annual Street Trading Consent - Non Food - Renewal - per annum	1,086.00	1,086.00	5%	1,140.30	7%	1,220.10
Animal Activity Licences						
Hiring out horses, breeding of dogs, providing or arranging the provision of boarding for cats or dogs and selling animals as pets						
Application Fee	329.00	329.00	5%	345.45	7%	369.60
Application to vary a licence	240.00	240.00	5%	252.00	7%	269.60
Inspection Fee (on request of licence holder)	164.00	164.00	5%	172.20	7%	184.30
Licence Fee - 1 Year	184.00	184.00	5%	193.20	7%	206.70
Licence Fee - 2 Year	364.00	364.00	5%	382.20	7%	409.00
Licence Fee - 3 Year	546.00	546.00	5%	573.30	7%	613.40
Vet Fee Recharge - if applicable	Full Cost Recovery	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Keeping or training animals for exhibition (only)						
Application Fee	219.00	219.00	5%	229.95	7%	246.00
Application to vary a licence	158.00	158.00	5%	165.90	7%	177.50
Inspection Fee	163.00	163.00	5%	171.15	7%	183.10
Licence Fee - 3 Years	300.00	300.00	5%	315.00	7%	337.10

Veterinary Fees - if applicable	Full Cost Recovery	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Dangerous wild animals						
Application for grant or renewal of a licence	235.00	235.00	5%	246.75	7%	264.00
Veterinary inspection fees	Full Cost Recovery	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Sex Establishments						
Application for grant or renewal of a licence	1,020.00	1,020.00	5%	1,071.00	7%	1,146.00
Zoo Licences						
Application for grant or renewal of a licence	113.00	113.00	5%	118.65	7%	127.00
Secretary of state inspector and veterinary fees	Full Cost Recovery	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Acupuncture, Cosmetic Piercing, Semi-Permanent Skin Colouring, Tattooing, Electrolysis						
Fee to register a premises	136.00	136.00	5%	142.80	7%	152.80
Fee to register a practitioner	89.00	89.00	5%	93.45	7%	100.00
Scrap Metal Dealers Act 2013						
- Application for a new site licence	296.00	296.00	5%	310.80	7%	332.60
Fee per additional site	153.00	153.00	5%	160.65	7%	171.90
- Application for a new collectors licence	148.00	148.00	5%	155.40	7%	166.30
- Application for a renewal of a site licence	245.00	245.00	5%	257.25	7%	275.30
Fee per additional site	153.00	153.00	5%	160.65	7%	171.90
- Application for a renewal of a collectors licence	97.00	97.00	5%	101.85	7%	109.00
- Variation of licence	67.00	67.00	5%	70.35	7%	75.30
- Request for a copy of a licence (if lost or stolen)	26.00	26.00	5%	27.30	7%	29.20
ENVIRONMENTAL HEALTH						
Dog Warden						
Penalty (statutory fee)	25.00	25.00	Stat	25.00		25.00
Kennelling Fee - £15 per day or part day	15.00	17.00	5%	18.00	7%	20.00
Kennelling Fee for dangerous dogs by breed or behaviour - £25 per day or part day	25.00	25.00	5%	26.00	7%	28.00
Admin charge	15.00	15.00	5%	17.00	7%	18.00
Treatment Costs (wormer, flea treatment etc)				12.00	7%	13.00
Out of hours fee	40.00	45.00	5%	47.00	7%	50.00
Repeat offenders fee	40.00	40.00	5%	42.00	7%	45.00
Treatment Costs (Wormer, Flea) - Per treatment	10.00	10.00	5%	10.50	7%	11.20
Penalty charge for non-compliance of Microchipping regulations (not microchipped or contact details out of date) or Control of Dogs Order 1992 (no owner contact details on collar or tag)				New		15.00
Veterinary Charges	Full Cost Recovery	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Return Charge (New Charge)		40.00	5%	42.00	7%	45.00
Private Water Supplies						
Risk Assessment per hour (minimum 1 hour)	55.00	56.00	5%	58.80	7%	62.90
Investigation per hour (minimum 1 hour)	55.00	56.00	5%	58.80	7%	62.90
Granting an Authorisation per hour (minimum 1 hour)	55.00	56.00	5%	58.80	7%	62.90
Sampling Visit per hour (minimum 1 hour)	55.00	56.00	5%	58.80	7%	62.90
Sample analysis per sample taken	55.00	56.00	5%	58.80	7%	62.90
+ <i>Laboratory Costs</i>	Full Cost Recovery	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Sample taken during check monitoring	55.00	56.00	5%	58.80	7%	62.90
+ <i>Laboratory Costs</i>	Full Cost Recovery	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Sample taken during audit monitoring	55.00	56.00	5%	58.80	7%	62.90
+ <i>Laboratory Costs</i>	Full Cost Recovery	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Other Environmental Health Fees						

Trading Certificates - WRS Income					
Health/Export					
- Annual Specific export inspections	480.00	480.00	5%	504.00	7%
- Certificate	107.00	107.00	5%	112.35	7%
- Per Hour	47.00	47.00	5%	49.35	7%
FHRS re-rating - WRS Income	168.00	170.00	5%	178.50	7%
ISS Certs Condemned Food - WRS Income	Full Cost Recovery	Full Cost Recovery	Full cost	Full Cost Recovery	Full Cost Recovery
Food Hygiene Basic Course fee - WRS Income	Full Cost Recovery	Full Cost Recovery	Full cost	Full Cost Recovery	Full Cost Recovery
Contaminated Land Enquiries - charge per hour - WRS Income	45.00	46.00	5%	48.30	7%
Environmental Information Regulations request					
Charge applied to locate and provide where request concerns 'environmental information' held by WRS (Worcestershire Regulatory Services)				46.00	7%
Gambling Fees					
Premises Licence Fees - Discretionary					
Bingo Premises					
Application to vary	1,059.00	1,059.00	5%	1,111.95	7%
Application to transfer	723.00	723.00	5%	759.15	7%
New applications	2,111.00	2,111.00	5%	2,216.55	7%
Annual fee	604.00	604.00	5%	634.20	7%
Copy of licence (Statutory Charge - cannot be above £25)	25.00	25.00	5%	26.25	7%
Notification of change (Statutory Charge - cannot be above £50)	50.00	50.00	5%	52.50	7%
Reinstatement of licence	704.00	704.00	5%	739.20	7%
Provisional statement	2,111.00	2,111.00	5%	2,216.55	7%
Adult Gaming Centre					
Application to vary	906.00	906.00	5%	951.30	7%
Application to transfer	722.00	722.00	5%	758.10	7%
New applications	1,206.00	1,206.00	5%	1,266.30	7%
Annual fee	604.00	604.00	5%	634.20	7%
Copy of licence (Statutory Charge - cannot be above £25)	25.00	25.00	5%	26.25	7%
Notification of change (Statutory Charge - cannot be above £50)	50.00	50.00	5%	52.50	7%
Reinstatement of licence	704.00	704.00	5%	739.20	7%
Provisional statement	1,206.00	1,206.00	5%	1,266.30	7%
Family Entertainment Centre					
Application to vary	700.00	700.00	5%	735.00	7%
Application to transfer	573.00	573.00	5%	601.65	7%
New applications	1,206.00	1,206.00	5%	1,266.30	7%
Annual fee	454.00	454.00	5%	476.70	7%
Copy of licence (Statutory Charge - cannot be above £25)	25.00	25.00	5%	26.25	7%
Notification of change (Statutory Charge - cannot be above £50)	50.00	50.00	5%	52.50	7%
Reinstatement of licence	562.00	562.00	5%	590.10	7%
Provisional statement	1,206.00	1,206.00	5%	1,266.30	7%
Betting Premises (Excluding Track)					
Application to vary	906.00	906.00	5%	951.30	7%
Application to transfer	722.00	722.00	5%	758.10	7%
New applications	1,761.00	1,761.00	5%	1,849.05	7%
Annual fee	363.00	363.00	5%	381.15	7%
Copy of licence (Statutory Charge - cannot be above £25)	25.00	25.00	5%	26.25	7%
Notification of change (Statutory Charge - cannot be above £50)	50.00	50.00	5%	52.50	7%
Reinstatement of licence	704.00	704.00	5%	739.20	7%
Provisional statement	1,761.00	1,761.00	5%	1,849.05	7%
Track					
Application to vary	754.00	754.00	5%	791.70	7%
Application to transfer	573.00	573.00	5%	601.65	7%
New applications	1,469.00	1,469.00	5%	1,542.45	7%
Annual fee	604.00	604.00	5%	634.20	7%

Copy of licence (Statutory Charge - cannot be above £25)	25.00	25.00	5%	26.25	7%	28.10
Notification of change (Statutory Charge - cannot be above £50)	50.00	50.00	5%	52.50	7%	56.20
Reinstatement of licence	562.00	562.00	5%	590.10	7%	631.40
Provisional statement	1,469.00	1,469.00	5%	1,542.45	7%	1,650.40
Temporary use notices						
Fee to serve a Temporary Use Notice	287.00	287.00	5%	301.35	7%	322.40
Request for a copy of a Temporary Use Notice	29.00	29.00	5%	30.45	7%	32.60
<u>Gambling Act Permit Fees - Statutory</u>						
Licensed Premises Gaming Machine Permit						
Grant	150.00	150.00	5%	157.50	7%	168.50
Existing operator grant	100.00	100.00	5%	105.00	7%	112.40
Variation	100.00	100.00	5%	105.00	7%	112.40
Transfer	25.00	25.00	5%	26.25	7%	28.10
Annual Fee	50.00	50.00	5%	52.50	7%	56.20
Change of name	25.00	25.00	5%	26.25	7%	28.10
Copy of Permit	15.00	15.00	5%	15.75	7%	16.90
<u>Licensed Premises Automatic Notification Process</u>						
Grant	50.00	50.00	5%	52.50	7%	56.20
<u>Club Gaming Permits</u>						
Grant	200.00	200.00	5%	210.00	7%	224.70
Grant (Club Premises Certificate holder)	100.00	100.00	5%	105.00	7%	112.40
Existing operator grant	100.00	100.00	5%	105.00	7%	112.40
Variation	100.00	100.00	5%	105.00	7%	112.40
Renewal	200.00	200.00	5%	210.00	7%	224.70
Renewal (Club Premises Certificate holder)	100.00	100.00	5%	105.00	7%	112.40
Annual Fee	50.00	50.00	5%	52.50	7%	56.20
Change of name	100.00	100.00	5%	105.00	7%	112.40
Copy of Permit	15.00	15.00	5%	15.75	7%	16.90
<u>Club Machine Permits</u>						
Grant	200.00	200.00	5%	210.00	7%	224.70
Grant (Club Premises Certificate holder)	100.00	100.00	5%	105.00	7%	112.40
Existing operator grant	100.00	100.00	5%	105.00	7%	112.40
Variation	100.00	100.00	5%	105.00	7%	112.40
Renewal	200.00	200.00	5%	210.00	7%	224.70
Renewal (Club Premises Certificate holder)	100.00	100.00	5%	105.00	7%	112.40
Annual Fee	50.00	50.00	5%	52.50	7%	56.20
Copy of Permit	15.00	15.00	5%	15.75	7%	16.90
Change of Name	25.00	25.00	5%	26.25	7%	28.10
Transfer of Permit	25.00	25.00	5%	26.25	7%	28.10
<u>Family Entertainment Centre Gaming Machine Permit</u>						
Grant	300.00	300.00	5%	315.00	7%	337.10
Existing operator grant	100.00	100.00	5%	105.00	7%	112.40
Change of name	25.00	25.00	5%	26.25	7%	28.10
Renewal	300.00	300.00	5%	315.00	7%	337.10
Copy of Permit	15.00	15.00	5%	15.75	7%	16.90
<u>Prize Gaming Permits</u>						
Grant	300.00	300.00	5%	315.00	7%	337.10
Existing operator grant	100.00	100.00	5%	105.00	7%	112.40
Change of name	25.00	25.00	5%	26.25	7%	28.10
Renewal	300.00	300.00	5%	315.00	7%	337.10
Copy of Permit	15.00	15.00	5%	15.75	7%	16.90
Transitional Application Fee	100.00	100.00	5%	105.00	7%	112.40
<u>Small Lottery Registration (statutory)</u>						
Fee to register a small society lottery	40.00	40.00	5%	42.00	7%	44.90
Small society lottery annual maintenance fee	20.00	20.00	5%	21.00	7%	22.50
<u>Licensing Act - Statutory</u>						
Personal Licence	37.00	37.00	5%	38.85	7%	41.60
Pavement Licence - Every 6 months	600.00	600.00	5%	630.00	7%	674.10

Premises Licence and Club Premises Certificate**Non- Domestic rateable value of premises**

Band A 0 - 4,300
 Band B 4,301 - 33,000
 Band C 33,001 - 87,000
 Band D 87,001 - 125,000
 Band E 125,001 and over

New applications and variations

Band A 0 - 4,300
 Band B 4,301 - 33,000
 Band C 33,001 - 87,000
 Band D 87,001 - 125,000
 Band E 125,001 and over

Annual Fee

Band A 0 - 4,300
 Band B 4,301 - 33,000
 Band C 33,001 - 87,000
 Band D 87,001 - 125,000
 Band E 125,001 and over

Property not subject to non-domestic rates will fall into Band A. Properties, which have not yet been constructed will fall into band C.

Those premises which fall into Band 'D' will be subject to two times the amount of fee payable as outlined above, whilst those premises which fall into Band 'E' will be subject to three times the amount of fee payable, **if they are used exclusively or primarily for the carrying on of the retail of alcohol for consumption on the premises**, i.e. large public houses.

Large Events

An additional fee will be charged where the maximum number of persons exceeds 5000 at a licensable event. Please contact the Licensing Section for further details.

Exemptions

Church Halls, Community Halls, Village Halls, or other similar building etc. are exempt from paying any fees for a premises licence authorising **ONLY** the provision of regulated entertainment. If the retail of alcohol is to be included in the Premises Licence, the full fee will be payable as outlined above.

No fees are payable by an educational institution, such as a school or a college (whose pupils/students have not attained the age of 19) for a premises licence authorising **ONLY** the provision of regulated entertainment providing that is for and on behalf of the educational institution.

Application for copy of licence or summary on theft, loss etc.

Notification of change of name or address (holder of premises licence)

Application to vary the Designated Premises Supervisor

Application to transfer a premises licence

Interim authority notice following death, incapacity or insolvency of licence holder

Fee to notify licensing authority of a property interest in a premises

Application for grant of a provisional statement

Fee for a replacement premise, licence or club premise certificate (if lost or stolen)

Fee to change the name or address of a designated premises supervisor on a premises licence

Change of relevant registered address of club

Temporary Event Notices

Application for copy of licence on theft, loss etc. of temporary event notice

Application for copy of licence on theft, loss etc. of personal licence

100.00	100.00	5%	105.00	7%	112.40
190.00	190.00	5%	199.50	7%	213.50
315.00	315.00	5%	330.75	7%	353.90
450.00	450.00	5%	472.50	7%	505.60
635.00	635.00	5%	666.75	7%	713.40
70.00	70.00	5%	73.50	7%	78.60
180.00	180.00	5%	189.00	7%	202.20
295.00	295.00	5%	309.75	7%	331.40
320.00	320.00	5%	336.00	7%	359.50
350.00	350.00	5%	367.50	7%	393.20
10.50	10.50	5%	11.03	7%	11.80
10.50	10.50	5%	11.03	7%	11.80
23.00	23.00	5%	24.15	7%	25.80
23.00	23.00	5%	24.15	7%	25.80
23.00	23.00	5%	24.15	7%	25.80
21.00	21.00	5%	22.05	7%	23.60
315.00	315.00	5%	330.75	7%	353.90
10.50	10.50	5%	11.03	7%	11.80
10.50	10.50	5%	11.03	7%	11.80
10.50	10.50	5%	11.03	7%	11.80
21.00	21.00	5%	22.05	7%	23.60
10.50	10.50	5%	11.03	7%	11.80
10.50	10.50	5%	11.03	7%	11.80

Notification of change of name or address (Personal Licence)	10.50	10.50	5%	11.03	7%	11.80
Application for a minor variation of a premises licence or club premises certificate	89.00	89.00	5%	93.45	7%	100.00
Should you need assistance in determining which level of fee you are required to pay, please contact Worcestershire Regulatory Services Licensing Section on (01905) 822799 Alternatively email - wrsenquiries@worscsregservices.gov.uk In all cases, cheques must be made payable to 'Bromsgrove District Council'						